



LEAVELL COLLEGE

NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY

CMCM 1310-65: Introduction to Ministry

Fall 2019/20, Term 201

Orlando 8x Hybrid

Monday 8-10 pm, 8/19, 9/2, 9/16, 9/30, 10/21, 11/4, 11/18, 12/2

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Mission

The mission of Leavell College of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Core Value Focus

The seminary has five core values.

- 1. Doctrinal Integrity:** Knowing that the Bible is the Word of God, we believe it, teach it, proclaim it, and submit to it..
- 2. Spiritual Vitality:** We are a worshipping community emphasizing both personal spirituality and gathering together as a Seminary family for the praise and adoration of God and instruction in His Word. Spiritual Vitality is addressed by reminding students that a dynamic relationship with God is vital for effective ministry.
- 3. Mission Focus:** We are not here merely to get an education or to give one. We are here to change the world by fulfilling the Great Commission and the Great Commandments through the local church and its ministries.
- 4. Characteristic Excellence:** What we do, we do to the utmost of our abilities and resources as a testimony to the glory of our Lord and Savior Jesus Christ.
- 5. Servant Leadership:** We follow the model of Jesus and exert leadership and influence through the nurture and encouragement of those around us. Classroom department models servant Leadership.

The core value focus for this academic year is *Spiritual Vitality*

Course Description

The purpose of this course is to introduce students to the philosophical and theological aspects of ministry. The primary thrust of the course is to help students develop a practical approach and skills which will enable them to function as under shepherds in various ministry settings. Lectures are devoted to emphasizing a team orientation to the organization and administration of pastoral nurturing. This course is a prerequisite for all other pastoral care classes

General Education Competencies (GECs)

Leavell College has identified four General Education Competencies:

1. Critical Thinking
2. Oral Communication
3. Written Communication
4. Quantitative Reasoning

This course addresses GEC #2 and #3.

Bachelor of Arts in Christian Ministry Program Student Learning Outcomes (BACM PSLOs) AND Bachelor of Arts in Music with an Emphasis in Worship Program Student Learning Outcomes (BAM PSLOs)

Leavell College has identified three Program Student Learning Outcomes:

1. Biblical Interpretation (BACM PSLO #1)
1. Worship Leadership (BAM PSLO #1)
2. Service and Leadership (both BACM PSLO #2 and BAM PSLO #2)
3. Historical and Theological Interpretation (both BACM PSLO #3 and BAM PSLO #3)

This course addresses BACM PSLO #2 and BAM PSLO #2.

Course Student Learning Outcomes:

At the conclusion of the semester, the student will:

1. Be acquainted with basic concepts, methodologies, and resources pertaining to contemporary Christian ministry.
 2. Gain personal insight concerning how one's calling, character, spiritual gifts, and personality traits contribute to Christian ministry.
 3. Learn the basic theories, techniques and leadership methods related to organization and administration.
 4. Develop a practical approach and skill set for function as an under-shepherd in a range of ministry contexts.
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Textbooks Required:

Cothen, Joe and Jerry Barlow. *Equipped for Good Work*. New Orleans: Pelican Press, 2001.
ISBN #978-1-455-61613-8

Iorg, Jeff. *Is God Calling Me?: Answering the Question Every Believer Asks*. Nashville: B&H Publishing, 2008. ISBN #978-0-8054-4722-4

Farmer, Jeffrey, editor. *Small Church, Excellent Ministry: A Guidebook for Pastors*. Eugene, OR: Wipf and Stock, 2017. ISBN #978-1498298865

Optional Textbooks:

Stowell, Joseph M. *Shepherding the Church: Effective Spiritual Leadership in a Changing Culture*. Wheaton: Victor Books, 1997. ISBN #978-0-8024-7821-2

Segler, Franklin M. *The Broadman Minister's Manual*. Nashville: Broadman Press, 1969. ISBN #9780805423075

Course methodology: This course will consist of assigned readings, lectures, class discussions, written assignment, and audio-visual materials.

Course Requirements and Grading:

1. **Attendance and participation. (10%)**

2. **Book Review. (20%)** Each student will read **all three** textbooks. Each student will complete a 5-7 page reflection that responds and addresses topics within EACH of the textbooks. The student will be expected to interact with the content, comparing the authors' perspectives and insights as well as adding their own. (For formatting issues, consult either the Leavell College Book Review guide or the Turabian tutor). *This assignment relates to GEC #3, BACM PSLO #2, BAM PSLO #2, and CSLO #3. Due: September 22, October 13, & November 10*

3. **Mid-Term Exam. (20%)** *This assignment relates to BACM PSLO #2, BAM PSLO #2, and CSLOs #1 and #3. Due: October 13*

4. **Personal Ministry Handbook (PMH). (25%)**

Throughout the semester, students will compile a handbook for various ministry situations and reflections. The handbook will include a statement of calling, interviews with experienced ministers, reflections on specific ministry opportunities, and preparations of formal ministry events such as funerals and weddings, among other things. Each student will complete specific entries assigned by the instructor throughout the semester. Occasionally, the class will welcome Special Guest lecturers. Each student will be expected to write a typed, one-page, double-spaced reflection from each guest's lecture. If the student misses a guest lecture, he/she may submit a reflection based on conversations with no less than two classmates who were present. *This assignment relates to GEC #3, BACM PSLO #2, BAM PSLO #2, and CSLOs #2, #3 and #4.*

5. **Group Project and Presentation. (25%) – Due: December 2 – In Class!**

The professor will place the students into groups. The groups will then develop a Ministry Event based upon the readings, the in-class discussions, and the direction of the professor. This will

involve:

- a) a five-page detailed explanation of the event
- b) a one-page summary made available to every student, and
- c) a 20-25 minute creative presentation made in class.

This assignment relates to GEC #2, BACM PSLO #2, BAM PSLO #2, and CSLOs #2, #3 and #4.

Course Schedule:

*topics and dates subject to change

Week One : August 19th Class Meets

Introductions, Syllabus, Overview, and Goals

Is God Calling Me?

Read: Iorg, Chapters 1-3

Week Two: - August 26-31

Calling and Character

Read: Iorg, Chapters 4-6

Read: Farmer, Chapters 9-10

Due September 1st PMH: A reflection of personal calling (**Blackboard**)

Week Three: September 2nd Class Meets

Leadership and Administration

Read: Cothen/Barlow, Chapter 2

Read: Farmer, Chapters 1-2

Due Sept. 8th PMH: Reflection Interview a pastor about family life and ministry (**Blackboard**)

PMH: Chronicle a week long ministry schedule (**Blackboard**)

Week Four: September 9-14

Leadership and Administration

Read: Cothen/Barlow, Chapters 11-12

Read: Farmer, Chapters 6-7

Due Sept. 15th PMH: Reflection paper: Discuss how self-care and accountability are crucial to a leader's personal and family well-being and growth? What are the tell-tale signs of this irreplaceable aspect of a leader's life and ministry being neglected? (**Blackboard**)

Week Five: September 16 Class Meets

Preaching/Teaching/Shepherding/Pastoral Care

Read: Iorg, Chapter 8

Read: Cothen/Barlow, Chapter 5

Read: Farmer, Chapter 4

Due Sept. 22nd PMH: Reflection paper: What is the genuine role of a pastor? How does indoctrination differ from pastoral caring, teaching and consoling a flock? (**Blackboard**)

Due Sept. 22nd **Iorg Book Review (Blackboard)**

Due Sept. 22nd PMH: A statement of identity and mission of the church (**Blackboard**)

Week Six: September 23-28

Evangelism

Read: Cothen/Barlow, Chapter 7

Read: Farmer, Chapter 3

Due Sept. 29th PMH: Journal a recent personal gospel conversation (**Blackboard**)

Week Seven: September 30 Class Meets

Discipleship

Read: Farmer, Chapter 8

Due Oct. 6th PMH: Reflection paper: In what three ways has discipleship been misrepresented, misguided and underserved by the American Church? (**Blackboard**)

Week Eight: October 7- 12

Worship, Weddings and Funerals

Read: Farmer, Chapter 5

Due Oct. 13th PMH: Cothen/Barlow Book Review (**Blackboard**)

Due Oct. 13th Mid-Term Exam (**Blackboard**)

Week Nine: Fall Break October 14 -18

Week Ten: October 21 Class Meets

Worship, Ordinances, Weddings and Funerals

Read: Cothen/Barlow, Chapters 8-10

Due Oct. 27th PMH: Design an order of service (**Blackboard**)

Week Eleven: October 28-November 2

Missions: IMB, NAMB, Association, Urban, Rural

Read: Iorg, Chapter 7

Due Nov. 3rd PMH: Develop an outline for a wedding (**Blackboard**)

Week Twelve: November 4 Class Meets

Ministry Focus: Collegiate Ministry

Due Nov. 10th PMH: Farmer Book Review Due (**Blackboard**)

Week Thirteen: November 11-16

Due Nov. 17th PMH: Outline a funeral service for a believer (**Blackboard**)

Due Nov. 17th PMH: Outline a funeral service for a non-believer (**Blackboard**)

Week Fourteen November 18 Class Meets

Ministry Focus: *Preschool, Children and their Parents*

Due Nov. 24th PMH: Reflection of a hospital or nursing home visit (**Blackboard**)

Week Fifteen: November 25

****Group Day: Groups meet outside of class**

Thanksgiving Break November 25 – 29

Week Sixteen: December 2nd Class Meets

Group Project Presentations on December 2nd

Final Exam: December 9-11

Additional Course Information:

Attendance Policy: As per the Leavell College Catalog, school policies regarding absences and tardies will be strictly enforced. Any student missing more than 2 class meetings will automatically receive a grade of “F” for the course. Every three occasions of arriving late for class or leaving early from class will be counted as one hour of absence. Roll will be taken at the beginning of each class period and after each break. The student is responsible for all material, including that which was covered during an absence. Any missed assignments must be made up within one week of the original due date or the student will receive a grade of zero for the assignment. All late assignments will be penalized five points for the first day and one point per day thereafter.

Computer/Phone Usage Policy: Computers are to be utilized for taking notes and taking notes only. Facebook and other avenues of social media are grounds for being asked to leave the class. Phones should be placed in silent mode during class. Students needing to make or receive texts or calls should arrange to do so outside of class time. The professor reserves the right to take up a cell phone if necessary or ask students to leave their phones at home.

Document format: All written assignments must be submitted as Word documents (.doc or .docx) Documents submitted in any other format will not be graded. Please use Times Roman 12-point font, use one-inch margins on all sides, and double space all work. Unless otherwise noted, a cover page is not needed for assignments, but the student’s name should be visible on the first page of each assignment

Special Instructions: In the event the seminary campus is closed, class will still meet in an online format. Should campus close for any reason, please take your textbooks with you and be prepared to move the discussion to an online format via Blackboard. I will post any necessary revisions to the Announcements page of Blackboard.

Grading Scale: The grading scale as outlined in the Leavell College Catalog will be utilized.

A = 93-100
B = 85-92
C = 77-84
D = 70-76
F = 69 and below

Plagiarism Policy: A high standard of personal integrity is expected of all students. Copying another person's work, submitting downloaded material without proper references, submitting material without properly citing the source, submitting the same material for credit in more than one course, and other such forms of dishonesty are strictly forbidden. Although anything cited in three sources is considered public domain, we require that all sources be cited. Any infraction may result in failing the assignment and the course. Any infraction will be reported to the Dean of Leavell College for further action.

Technology Assistance: If you have any questions about Blackboard, SelfServe, or ITC services, please access the ITC page on our website: www.NOBTS.edu/itc/ - General NOBTS technical help information is provided on this website.

Week	Dates	Class Schedule	Title	Reading Assignments	Writing Assignments
1	19-Aug	Class	Introduction "Is God Calling Me"	Read - Iorg 1-3	
2	26-Aug	Blackboard	"Calling and Character"	Read - Iorg 4-6 Read - Farmer 9-10	PMH - A Reflection of Personal Calling
3	2-Sep	Class	"Leadership & Administration"	Read - Cothan/Barlow 2 Read - Farmer 1-2	PMH - Interview a Pastor PMH - Chronicle a Ministry Schedule
4	9-Sep	Blackboard	"Leadership & Administration"	Read - Cothan/Barlow 11-12 Read - Farmer 6-7	PMH - Self-Care & Accountability
5	16-Sep	Class	"Preaching, Shepherding, & Pastoral Care"	Read - Iorg 8 Read - Cothan/Barlow 5 Read - Farmer 4	PMH - Role of the Pastor <u>Iorg Book Review</u> PMH - Statement of Church Identity & Mission
6	23-Sep	Blackboard	"Evangelism"	Read - Cothan/Barlow 7 Read - Farmer 3	PMH - Personal Gospel Conversation
7	30-Sep	Class	"Discipleship"	Read - Farmer 8	PMH - Discipleship in American Churches
8	7-Oct	Blackboard	"Worship, Weddings, & Funerals"	Read - Farmer 5	<u>Cothan/Barlow Book Review</u> <u>Mid-Term Exam (Blackboard)</u>
9	14-Oct	Fall Break	Fall Break	Fall Break	Fall Break
10	21-Oct	Class	"Worship & Ordinances"	Read - Cothan/Barlow 8- 10	PNH - Order of Worship
11	28-Oct	Blackboard	"Missions & Associations"	Read - Iorg 7	PMH - Outline for a Wedding
12	4-Nov	Class	"Collegiate Ministry"		<u>Farmer Book Review</u>
13	11-Nov	Blackboard	"Collegiate Ministry"		PMH - Outline for a Funeral (Believer) PMH - Outline for a Funeral (Unbeliever)
14	18-Nov	Class	"Children & Parents"		PMH - Hospital or Home Visit
15	25-Nov	Blackboard	Group Day	Group Day	Group Day
16	2-Dec	Class	Group Presentations	Group Presentations	Group Presentations
	9-Dec	Final Exam Week	Final Exam Week	Final Exam Week	Final Exam (Blackboard)

Selected Bibliography:

- Bisagno, John. *Pastor's Handbook*. Nashville: B&H Publishing, 2011.
- Bonem, Mike and Roger Patterson. *Leading from the Second Chair: Serving Your Church, Fulfilling Your Role, and Realizing Your Dreams*. San Francisco: Jossey-Bass, 2005.
- Chapman, Morris. *The Wedding Collection*. Nashville: B&H Publishing, 1991.
- Criswell, W.A. *Criswell's Guidebook For Pastors*. Nashville: Broadman Press, 1980.
- Cymbala, Jim. *Fresh Wind, Fresh Fire*. Grand Rapids: Zondervan, 1997.
- Henry, Jim. *In Remembrance of Me: A Manual on Observing the Lord's Supper*. Nashville: Broadman & Holman, 1998.
- Henry, Jim. *Keeping Life in Perspective: Sharpening Your Sense of What's Important*. Nashville: Broadman & Holman, 1996.
- Henry, Jim. *The Pastor's Wedding Manual*. Nashville: Broadman & Holman.
- Hybels, Bill. *Who You Are (When No One's Looking): Choosing Consistency, Resisting Compromise*. Downers Grove, IL: InterVarsity Press, 1987.
- Iorg, Jeff. *Is God Calling Me?: Answering the Question Every Believer Asks*. Nashville: B&H Publishing, 2008.
- McIntosh, Gary And Samuel D. Rima. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures*. Grand Rapids: Baker Books, 2007.
- Warren, Rick. *The Purpose Driven Church*. Grand Rapids: Zondervan, 1995.
- Welch, Robert H. *Church Administration: Creating Efficiency for Effective Ministry*. Nashville: B&H Publishing, 2011